



## Event and Arena Safety Check List

Event Name: \_\_\_\_\_

Organiser Name: \_\_\_\_\_

Safety Rep. Name: \_\_\_\_\_

### General

Public liability insurance  Yes  No \_\_\_\_\_ Available for inspection  Yes  No

Risk assessment  Yes  No \_\_\_\_\_ Available for inspection  Yes  No

Fire Exits  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Evacuation Procedure  Yes  No \_\_\_\_\_

Fire extinguishers  Yes  No \_\_\_\_\_ Correct type  Yes  No

First aid available  Yes  No \_\_\_\_\_

Notes \_\_\_\_\_

### Pits

Tables  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Table spacing  Yes  No \_\_\_\_\_

\*At least 1.5 metres

Walkways  Yes  No \_\_\_\_\_

\*At least 1.5 metres

Trolleys available  Yes  No \_\_\_\_\_

Trip hazards  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Crowd control  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Pit passes clearly visible  Yes  No \_\_\_\_\_

Notes \_\_\_\_\_

### Arena

Screening  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Barrier  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Driver position  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Flooring type \_\_\_\_\_

Separation zone  Yes  No \_\_\_\_\_

\*At least 1.5 metres

Roofing  Yes  No \_\_\_\_\_

Exterior activation/deactivation  Yes  No \_\_\_\_\_

Arena supervision  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Notes \_\_\_\_\_

### Robots

Weigh in  Yes  No \_\_\_\_\_

Tech checks  Excellent  Good  Sufficient  Poor \_\_\_\_\_

T.X. control  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Safety guards  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Robot Cradles  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Notes \_\_\_\_\_

**Gas fill**

Ventilated  Yes  No \_\_\_\_\_

Exterior storage  Yes  No \_\_\_\_\_

Secured bottles  Yes  No \_\_\_\_\_

Supervision  Yes  No \_\_\_\_\_

Notes \_\_\_\_\_

**Workshop**

Safety guards  Yes  No \_\_\_\_\_

Welding  Yes  No \_\_\_\_\_

Bench space  Yes  No \_\_\_\_\_

Supervision  Yes  No \_\_\_\_\_

Notes \_\_\_\_\_

**Public Area**

Exclusion zone  Yes  No \_\_\_\_\_

\*At least 1.5 metres

Crowd control  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Seating  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Marshals  Excellent  Good  Sufficient  Poor \_\_\_\_\_

Notes \_\_\_\_\_

**Comments**

\_\_\_\_\_  
 \_\_\_\_\_

<b>Arena Class</b>	<b>(Intended)</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	<b>(Achieved)</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>Event Grade</b>	<b>(Intended)</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	<b>(Achieved)</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>

**We agree that the answers given above are correct to the best of our knowledge and that this document is a true and accurate representation of the event classification performed.**

**Event Organiser** \_\_\_\_\_ **Safety Representative** \_\_\_\_\_

**Date** \_\_\_\_\_